

File No.SBTET-EE-1/E-14/3/2021-POE1
STATE BOARD OF TECHNICAL EDUCATION AND TRAINING
TELANGANA :: HYDERABAD

SURPRISE CHECK SQUAD SESSION REPORT (AT THE TIME OF VISIT)

- 1) Name & Center Code of the Institution Visited :
2) Name & Designation of Team Leader :
3) Name of the visiting Team Member :
4) Date and Time of Visit :
5) No. of Candidates Present :
6) No. of Candidates absent :
7) No. of Examination Halls :
8) Total No. of Invigilators drafted :
 a) Internal Invigilators :
 b) External Invigilators :
9) Name & Designation of Internal Flying squad :
10) Name & Designation of Observer allotted from :
 the SBTET
11) Signatures of Internal flying Squad, Observer :
 & Invigilator Present at that time

Details	Name & Designation	Signature
Internal Flying squad		
Observer allotted from SBTET		
Invigilator		

- 12) Number of M.P. Cases Booked during surprise :
 check with PINs
13) Hall Wise Candidates booked & Invigilators :
 Details (if any)

Examination Hall	PIN	Name & Signature of the Candidate	Name, Designation & Signature of the Invigilator

- 14) Whether the CC Cameras are Installed or Not? :
 (If not bring it to the notice of the SBTET)

- 15) Whether the CC Cameras are working or Not? :
(If not bring it to the notice of the SBTET)
- 16) Whether the CC Cameras are recording :
properly or Not (Footage)?
(If not bring it to the notice of the SBTET)
- 17) Whether all the Examination Halls are :
arranged in the same floor & building (Yes/No)
- 18) Whether the Books, Cell Phones of the :
students/staff are deposited in a separate room
(Yes/No)
- 19) Any other Information (Please write NIL in below box if no remarks)

Signature of Squad
Team Member

Signature of Squad
Team Leader

Signature of the Principal/
CS with stamp

Signed by Akuti Pullaiah
Date: 30-12-2024 18:10:50
Reason: Approved